

**CITY OF LANSING  
JOINT POLICE & FIRE RETIREMENT SYSTEM  
and  
EMPLOYEES' RETIREMENT SYSTEM  
MEETING MINUTES**

Joint Meeting  
Council Conference Room  
10th Floor City Hall  
Lansing, MI

August 19, 2014  
Thursday, 9:15 a.m.

The meeting was called to order at 9:17 a.m.

A quorum of the Police and Fire Retirement Board was present.

Trustees present: (Police & Fire), Benson, Fabus, Hecksel, Kraus, Oleson, St. Aubin, Wood – 7.

(ERS), Kraus, Munroe, M. Parker –3.

Others present: Angela Bennett, Karen Williams, Finance Department; Ken Lane, Clark Hill Law Office (representing the City Attorney's Office); Hugh Lamle, MD Sass; Haley Rives, Asset Consulting Group.

Attorney Ken Lane reviewed Boomershine Consulting Group request for additional fees for GASB standard reports. Attorney Lane opined last month that the Retirement Boards were not required to pay additional fees for the actuarial valuation to comply with the new GASB 67/68 standards. The estimated costs would range between \$2,500 and \$4,000. Attorney Ken Lane contacted Greg Stump who explained that it is an additional report that would supplement the annual report. The additional report would outline the requirements and the steps taken to comply with the new GASB standards.

Angela Bennett stated that she would contact Greg Stump and request clarification regarding the reports to determine if they are necessary.

Mr. Hugh Lamle provided an investment strategy review of MD Sass. He discussed the of the Employees Retirement System and the Police and Fire Retirement System portfolios performance results, asset allocation analysis and a consolidated fixed income summary. Mr. Carr also provided a review of the portfolio holdings.

Ms. Rives reviewed the Police and Fire Retirement System quarterly cash flow request. Asset Consulting Group recommendation was to redeem \$3,350,000 from the Northern Trust S&P 500 Index portfolio and \$3,350,000 from the T. Rowe Price portfolio that was overweight to large cap equities.

It was moved by Trustee Kraus and supported by Trustee Fabus to redeem \$3,350,000, from Northern Trust S&P 500 Index, and \$3,350,000 from T. Rowe Price, for quarterly cash flow needs as outlined by Asset Consulting group.

Adopted by the following vote: 7 -0.

Ms. Rives provided a proposed agenda for the due diligence visit to Asset Consulting Group, October 1 – 3. The Joint Retirement Boards discussed flight arrangements. The trustees preferred non-stop flights available on October 1 -2 and requested an updated agenda to accommodate the flight times.

Ms. Haley Rives of Asset Consulting Group reviewed the Quarterly Performance reports for the 2nd quarter of 2014. Ms. Rives discussed the financial performance of the Employees' Retirement System and the Police and Fire Retirement System for the period ending June 30, 2014. Mr. Rives reviewed the market environment and discussed the equity, fixed income and real estate investments within the financial portfolio.

There were no public comments.

It was moved by Trustee Wood and supported by Trustee Kraus to adjourn the meeting.

Adopted by the following vote: 7 - 0

The Meeting adjourned at 10:12 a.m.

Minutes approved on \_\_\_\_\_

\_\_\_\_\_  
Angela Bennett, Secretary

\_\_\_\_\_  
Scott Dedic, Chairperson  
Employees' Retirement System

\_\_\_\_\_  
Brad St. Aubin, Chairperson  
Police and Fire Retirement System